



February 2012

Nebraska Dental Assistants Association

Volume 44 Issue 1

### Special points of interest:

- Fundraising
- Officer Nominations
- Awards Criteria
- Conference Rules
- Schedule of Events for NDAA Annual Session

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## A MESSAGE FROM OUR PRESIDENT

**Q- What do zoo animals, mission work and shades have in common?**

**A- The NDAA Annual Session April 13 & 14, 2012.**



Hello NDAA members! Thank you for your membership and support. I hope that you will attend the **April 13-14** Annual Session. The NDAA has a **variety of interesting topics**, and our meetings include **lunch** both days! Please invite your coworkers to join us.

Your NDAA Board has been busy and productive this year. Activities of Board Members have included: planning the annual session, attending monthly NDA Task Force meetings, attending Board of Dentistry, Board of Health and HHS Town Hall meetings, and serving as delegates to the ADAA Annual Session.

Please stay involved and encourage others to get involved. As dental assistants we all share a responsibility in the care of the patient, the success of the dental team and to help shape the future of dental assisting! It has been my honor to serve as NDAA President this past year!

Cindy Cronick, CDA

NDAA President

***NEW MEETING VENUE, NEW SCHEDULING***

Greetings to all NDAA Members, Students and Future Members!

Boy does the time fly by. It seems like just a few months ago that we were at the last state meeting in Lincoln. This year we will be convening at the La Vista Embassy Suites. Because of scheduling issues, we've mixed it up a bit and we hope you like what we've concocted! All three organizations (NDA, NDAA, and NDHA) will be meeting under the same roof. This has not happened in a while and we're very excited. Because of room availability, we will be having our lunches (which are included in your registration fee) a little later than you've been accustomed to. But don't fret about being too hungry...we'll have beverages for you one morning, and a mid-morning snack the other morning. We've also allotted time in the schedule for you to browse the exhibits.

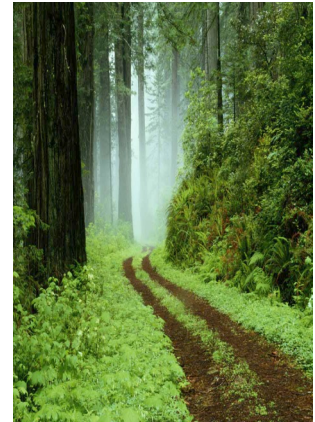
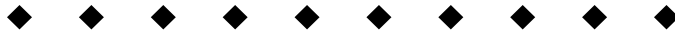
If you will be staying at the Embassy Suites, mention you are with the NDA group and you will get the reduced rate. You can book your room by going to the NDA website: [www.nedental.org](http://www.nedental.org). At the top of the homepage, click on "Events" and you'll be a click away from reserving your room. We truly hope you'll enjoy the Annual Session.

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## NDAА FUNDRAISER

This year NDAA has again chosen to sell the \$5.00 boxes at the NDAA Annual Session luncheon on Saturday, April 14, 2012. As usual there will be many nice gifts to win, including cash! So save your money and buy several—the least you'll get is candy to help with that afternoon "snack attack!"



## ANNUAL SESSION 2012

Don't forget to register for Annual Session. All information is located on the NDAA's website: [nebraskadentalassistants.org](http://nebraskadentalassistants.org) This year's session is at the La Vista Embassy Suites. Book your room through the NDA website.

*The next time  
someone asks you  
why they need to  
floss, just tell them  
to only floss the ones  
they want to keep!!*

## NDAА OFFICER NOMINATIONS FOR 2012-2013

The Nominating Committee will be presenting the current officers for election at this year's Annual Session. The Nominating Committee submits the following members and their qualifications for the 2012-2013 Nebraska Dental Assistants Association Board:

President: Jennifer Riege

President-Elect: Nichole Berney

Vice-President: Deb Garner

Secretary: Amanda Buman

Treasurer: Delores Heyen

Board Members: Linda Keating, Darlene Mundt, Jill Day, and Kelly Svanda

The qualifications of each nominee follow:

### Nichole Berney, CDA

I, Nichole Berney, accept the nomination for the office of President-Elect. Qualifications: Member of NDAA/ADAA for 9 years, and a dental assistant for 8 years. Have attended 7 NDAA Annual Sessions, serving as a delegate five times. Currently serving as NDAA Vice President and on the LDAS Advisory Board, and have served as President and Treasurer of LDAS. Membership/Membership Book chairman and Registration chairman.

### Deb Garner

I Deb Garner, accept the nomination for the office of Vice President. Qualifications: Member of NDAA/ODAS for 38 years, and a dental assistant for 38 years. Have attended 3 ADAA Annual Sessions as a delegate, 37 NDAA Annual Sessions as a delegate. I have held every office of the NDAA, except for VP, and all offices of the ODAS. Current Newsletter chairman for NDAA.

## NDAА OFFICER NOMINATIONS (Continued)

### Amanda Buman, CDA

I, Amanda Buman, accept the nomination for the office of Secretary. Qualifications: Member of NDAA/ADAA 7 years, and a dental assistant for 6 years. Have attended 7 NDAA Annual Sessions, serving as a delegate 6 times. Held office of Secretary and Board Member for LDAS, and LDAS Local Arrangements Chairman. Currently serving as NDAA Secretary, and am on LDAS Advisory Board.

### Delores Heyen, CDA

I, Delores Heyen, accept the nomination for the office of Treasurer. Qualifications: Member of NDAA/ADAA and a dental assistant for 40 years. Have attended 40 NDAA Annual Sessions, serving as a delegate numerous times. Have attended 4 ADAA Annual Sessions, serving as a delegate 4 times. Have served in every office in the MSDAS and every office except VP in the NDAA. Have served on numerous committees in both MSDAS and NDAA.

### Linda Keating, CDA

I, Linda Keating, accept the nomination for the office of Board Member. Qualifications: Member of NDAA/ADAA and a dental assistant for 33 years, Have attended 32 NDAA Annual Sessions, serving as a delegate 32 times. Have attended 10 ADAA Annual Sessions, serving as a delegate all 10 times. Have held all offices within NDAA and ODAS, except Treasurer. Have served on numerous committees in both organizations.

### Jill Day, CDA

I, Jill Day, accept the nomination for the office of Board Member. Qualifications: Member of NDAA/ADAA for 4 years, and a dental assistant for 18 years. Currently serving as a Board member on ODAS and NDAA.

### Darlene Mundt, CDA

I, Darlene Mundt, accept the nomination for the office of Board Member. Qualifications: Member of the NDAA/ADAA since 1971. Have attended numerous NDAA and ADAA Annual Sessions, serving as a delegate. Held several offices on a Local & State level, as well as chairman of various committees on both local and state. Current LDAS President and NDAA Board member.

### Kelly Svanda, CDA

I, Kelly Svanda, accept the nomination for the office of Board Member. Qualifications: Member of NDAA/ADAA since 2001. Have attended numerous NDAA Annual Sessions, serving as a delegate. Held offices on a Local & State level, and chaired various committees. Current NDAA Credentialing Committee chairman.

## AWARDS

**Aloise B. Clements Trophy for Achievement** (a.k.a.) **Achievement Award**. It was given to the Association in 1937 by Mr. Joe Ratner in memory of Aloise B. Clements. It may be presented to a member who has provided outstanding service to the Association. Nominations shall be presented to the Awards Committee Chairman. The recipient will hold the trophy for a period of one (1) year. It should be engraved with the recipient's name.

**Dr. Cecil Mueller Loyalty Trophy** It may be awarded to the member in attendance at the Annual Session who presents verification of the longest period of continuous employment with one dentist/ employer. The applicants must submit a statement that includes: [1] Initial date of employment. [2] Verification of at least five (5) years of membership in the American Dental Assistants Association and the Nebraska Dental Assistants Association. [3] Verification of the dentist/ employer. [4] Signature of the President of the NDAA.

Nominations shall be presented to the Awards Committee Chairman prior to the Pre-Board Meeting for consideration. The recipient will hold the trophy for a period of one (1) year. It should be engraved with the recipient's name.



**Dr. Floyd Paynter Essay Trophy** It was presented to the Association in 1956. It may be awarded annually to the member who has been a member of the ADAA/NDAA for at least one (1) year and who submits the best essay, meeting the following criteria: [1] Essay must be an original work, 500-1000 words in length. [2] Essay must be typewritten or word processed, double-spaced on one side of the paper only. [3] Bibliography must be included with the essay. [4] Essay must be submitted to the NDAA Awards Committee Chairman seven (7) calendar days prior to the Annual Session. Essays will be judged on: [1] Appropriateness of subject matter. [2] Correct grammar. [3] Clarity of thought. [4] Professional interest. The recipient will hold the trophy for a period of one (1) year, and should be engraved with the recipient's name.

# 2012 NDAA Annual Session Schedule of Events

*\*Room in parentheses following each session title\**

## **Friday April 13<sup>th</sup>, 2012**

7:30 – 9 am NDAA Pre-Board Meeting (*Sugarloaf*)

8:15 – 9 am Registration/Registration Packet Pick-Up (*Registration Desk*)

9 – 11:00 am **“Growling Molars & Roaring Restorations”** 2 CEU's (*Fedora II*)

*\*A look into Zoo Dentistry occurring at Omaha's Henry Doorly Zoo*

*Dr. Thomas Beeson & Dr. Nici Kimmes, Creighton University School of Dentistry*

11 – 12:00 pm **“Dental Unit Waterlines”** 1 CEU (*Fedora II*)

*Jason Decheine, National Sales Manager, DentaPure*

12 – 1:15 pm **Dental Exhibitor Booths**

1:15 - 3:15pm **“The Art of Shade Matching”** 2 CEU's (*Wingtip*)

**\*\*Boxed Lunches will be provided (Lunch and Learn fee included in registration.)\*\***

*Leah Anderson, Color Specialist, Dental Designs*

## **Saturday April 14<sup>th</sup>, 2012**

7:30 – 9 am Past President's Breakfast (*Fedora I*)

***\*Separate fee required – by invitation only***

7:30 – 8 am Registration/Registration Packet Pick-Up (*Registration Desk*)

8 – 9:00 am **“My Mission Work in Dentistry”** 1 CEU (*Gatsby*)

*Steven Maurstad, DDS, Maurstad Dentistry*

9 – 10:00 am **“How to Make Healthier Choices for Your Body & Teeth”** 1 CEU (*Gatsby*)

*Martha Nepper, MS, RD, CDE, LMNT, HyVee Food Stores*

10 – 11:30 am NDAA House of Delegates; Installation of Officers (*Gatsby*)

11:30-12:30pm **“Social Media Marketing in the Dental Office”** 1 CEU (*Gatsby*)

*Mike Bitter, Affordable Social Media, Inc.*

12:30-1:30 pm **“Love your Smile...Switch to Sonicare!”** 1 CEU (*Gatsby*)

*Kim Minnes, Field Sales Representative, Sonicare*

1:30 – 3:30 pm NDAA Luncheon and Awards (**Luncheon fee included in registration**) (*Dapper III*)

**“Latest Trends in Dental Uniforms: A Scrub Fashion Show”** 1 CEU

*Pat Saewert, Uniforms Omaha*

## PROPOSED 2012 CONFERENCE RULES

### Rules on attendees of the NDAA Annual Conference

1. No individual shall take part in the proceedings of the Annual Conference until the individual has registered and secured an official conference badge. Badges must be visible at all business and educational functions.

### Rules on Delegates

1. A credentialed alternate may take the place of a credentialed delegate during any business meeting, provided the change is recorded by the Credentials Chairman. Such changes must be verified by the Local President or other authorized officer.
2. Any delegate wishing the floor shall approach the designated microphone, wait to be recognized, address the Chair, and state their name and the name of their Local. (When appropriate, the delegate should state whether they are speaking in favor of or in opposition to a question.)

#### Registration

1. Individuals attending business and educational sessions must register prior to admittance.
2. In addition, the Board of Directors and all delegates and alternates must receive the official ribbons and voting cards for balloting to attend the House of Delegates.
3. All pre-registered officers, etc., will receive this information by mail.

### Rules on Credentials Committee

1. The Credentials Committee shall report at the beginning of each meeting of the House of Delegates the number of credentialed delegates, alternates, and voting members of the Board of directors who are registered and shall make a supplementary report at each House of Delegates business session.

### Rules on Nominations and Elections

1. Individuals who are nominated less than thirty (30) days before the election, may be nominated from the floor of the House of Delegates by a voting member. Candidates nominated from the floor must make written qualifications available to all delegates voting for this position. The voting member must inform the House of Delegates of the candidates' qualifications and shall submit these qualifications to the Secretary. All candidates shall present an oral statement to the Delegates and may distribute only informational materials to the House of Delegates. Campaign material is not allowed for distribution to the House of Delegates.
2. No candidates for officer shall serve as a teller or a member of the elections Committee.

### Rules on House of Delegates Meeting

1. The House of Delegates of the Nebraska Dental Assistants Association consist of:
  - a. credentialed delegates elected by the Local Society of the membership of geographical areas with no Local or (in their place) credentialed alternates.
  - b. the credentialed voting member of the Board of directors.

## PROPOSED 2012 CONFERENCE RULES (continued)

2. One student delegate (without voting privilege) from each school may be seated with their respective Local delegation.
3. All motions and amendments made from the floor shall be presented in writing on the official form to the presiding officer.
4. Debate on any question shall be limited to two (2) minutes for each speaker.  
The timekeeper shall indicate to each speaker a thirty (30) second warning before expiration of time allowed. No speaker shall speak more than once on the same question until all have spoken.
5. The right to speak may be granted to any individual who is not a member of the House of Delegates by the Chair or by a majority vote of the House of Delegates.
6. Materials pertaining to elections shall be limited to credentials and position statements.
7. One official electronic recording of the proceedings of the House of Delegates shall be made by the NDAA for the purpose facilitating preparation of the minutes of the House of Delegates. No other recording (i.e. audio or video) of the business proceedings of the Annual Conference shall be permitted unless permission is granted by the House of Delegates.
8. Minutes of the House of Delegates are the official and exclusive record of the proceedings. Minutes shall be made available to NDAA members upon written request to NDAA President.
9. A committee to review the House of Delegates minutes shall be appointed by the President during the First House of Delegates. The committee shall function in accordance with the NDAA Manual of Procedures.
10. The Board of Directors shall have the authority to approve the minutes of the House of Delegates after receipt of the final report of the committee to Review the Minutes of the House of Delegates.
11. All electronic devices (i.e. cell phones, pagers, etc.) shall be silenced during the NDAA House of Delegates proceedings.
12. *Roberts Rules of Order/Newly Revised (Current Edition)* shall be the parliamentary authority.
13. These Conference Rules shall remain in effect for all meetings of the House of Delegates, including meetings at the next Annual Conference or special Meetings of the House of Delegates, or until such a time the House of Delegates adopts new conference rules.

**Nebraska Dental Assistants Association**

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We're on the web:  
[nebraskadentalassistants.org](http://nebraskadentalassistants.org)

**AWARDS (Continued)**

**Student Award**

**R.E. Dooley Essay Award Trophy**, presented by Lettie Johnson to NDAA in 1970. Each Dental Assisting School will be notified in January of the awards requirements and the plaque will be presented at the NDAA Annual Session. In 2000, the original plaque was modified to become a separate plaque for each Dental Assisting Program (Mid-Plains, Central, Southeast, and Metropolitan). The name of the award winning student essayist shall be engraved on a bronze plate to be mounted on the plaque of the winner's school. The contest is open to all student members of the NDAA. [1] Essays are to be original works of the student, 500-1000 words in length. [2] Essays are to be typewritten or word processed on one side of the page only. [3] Bibliography must be included with the essay. [4] Essays must be submitted to the NDAA Awards Committee seven (7) days prior to the Annual Session. Essays will be judged on:

Subject matter, Grammar, Spelling, Clarity of thought, and Professional Interest. Each school may submit three (3) of their best essays. The winning essay award may be \$25.00 cash or one (1) year ADAA membership dues.

Essay may not be material that was prepared for another purpose. [1] Proof reading, assisting in typing, etc. is not allowed by instructors of students submitting an essay. [2] Essays received beyond the accepted date will not be considered. [3] Essays become the property of the Association and will not be returned. [4] Prior to judging the essays, each should be numbered by a non-committee member to keep the identity of the school and student unknown. All evidence of student/school name should be covered. A ranking order may be devised for scoring (i.e. scale of 1-10). The highest total scores are 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners.

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