Dear NDAA members, students, and guests:

On behalf of the Nebraska Dental Assistant Association, welcome to the 2017 Annual Session in La Vista. Our associations have worked hard to bring an excellent variety of speakers and social programs to this year’s event, providing you with quality education.

I would like to take this opportunity to thank every individual, from NDA and NDAA, involved in advancing the future of dentistry. Countless hours of work and endless support have been given by many over the years. Your dedication is much appreciated, and has moved us to where we are today.

It has been a pleasure to serve as the NDAA President this year, and I look forward to serving again in the next. Thank you for your support and enjoy the Annual Session.

Sincerely,

Amanda Skuban, BS, CDA
NDAA President, 2015-2017
Greetings to all NDAA Members, Students and Future Members!

This year’s meeting in LaVista has fantastic education to attend. There is something for everyone!! Dr. Hardeep Chehal will be presenting to us again this year! We are excited to have her speak. She is a dynamic speaker! The other speakers will cover Infection control, dental assisting credentialing and digital communication. The legislative team has been busy and they will update us on the status of LB18.

Embassy Suites in La Vista is conveniently located off of I 80 and Giles Road. Parking is plentiful and complementary.

If you will be staying at The Embassy Suites, mention you are with the NDA group and you will get the reduced rate. You can book your room by going to the NDA website: www.nedental.org.

At the top of the homepage, click on “Events” and you’ll be a click away from reserving your room. We truly hope you’ll enjoy the Annual Session.
Achievement Award

Aloise B. Clements Trophy for Achievement (a.k.a.) Achievement Award. It was given to the Association in 1937 by Mr. Joe Ratner in memory of Aloise B. Clements. It may be presented to a member who has provided outstanding service to the Association. Nominations shall be presented to the Awards Committee Chairman. The recipient will hold the trophy for a period of one (1) year. It should be engraved with the recipient’s name.

Dr. Cecil Mueller Loyalty Trophy It may be awarded to the member in attendance at the Annual Session who presents verification of the longest period of continuous employment with one dentist/employer. The applicants must submit a statement that includes: [1] Initial date of employment. [2] Verification of at least five (5) years of membership in the American Dental Assistants Association and the Nebraska Dental Assistants Association. [3] Verification of the dentist/employer. [4] Signature of the President of the NDAA.

Nominations shall be presented to the Awards Committee Chairman prior to the Pre-Board Meeting for consideration. The recipient will hold the trophy for a period of one (1) year. It should be engraved with the recipient’s name.

Dr. Floyd Paynter Essay Trophy

Dr. Floyd Paynter Essay Trophy It was presented to the Association in 1956. It may be awarded annually to the member who has been a member of the ADAA/NDAA for at least one (1) year and who submits the best essay, meeting the following criteria: [1] Essay must be an original work, 500-1000 words in length. [2] Essay must be typewritten or word processed, double-spaced on one side of the paper only. [3] Bibliography must be included with the essay. [4] Essay must be submitted to the NDAA Awards Committee Chairman seven (7) calendar days prior to the Annual Session. Essays will be judged on: [1] Appropriateness of subject matter. [2] Correct grammar. [3] Clarity of thought. [4] Professional interest. The recipient will hold the trophy for a period of one (1) year, and should be engraved with the recipient’s name.

Student Award

R.E. Dooley Essay Award Trophy, presented by Lettie Johnson to NDAA in 1970. Each Dental Assisting School will be notified in January of the awards requirements and the plaque will be presented at the NDAA Annual Session. In 2000, the original plaque was modified to become a separate plaque for each Dental Assisting Program (Mid-Plains, Central, Southeast, and Metropolitan). The name of the award winning student essayist shall be engraved on a bronze plate to be mounted on the plaque of the winner’s school. The contest is open to all student members of the NDAA. [1] Essays are to be original works of the student, 500-1000 words in length. [2] Essays are to be typewritten or word processed on one side of the page only. [3] Bibliography must be included with the essay. [4] Essays must be submitted to the NDAA Awards Committee seven (7) days prior to the Annual Session. Essays will be judged on: Subject matter, Grammar, Spelling, Clarity of thought, and Professional Interest. Each school may submit three (3) of their best essays. The winning essay award may be $25.00 cash or one (1) year ADAA membership dues.

Essay may not be material that was prepared for another purpose. [1] Proof reading, assisting in typing, etc. is not allowed by instructors of students submitting an essay. [2] Essays received beyond the accepted date will not be considered. [3] Essays become the property of the Association and will not be returned. [4] Prior to judging the essays, each should be numbered by a non-committee member to keep the identity of the school and student unknown. All evidence of student/school name should be covered. A ranking order may be devised for scoring (i.e. scale of 1-10). The highest total scores are 1st, 2nd, and 3rd place winners.
OFFICER NOMINATIONS FOR 2017—2018

The Nominating Committee will be presenting the current officers for election at this year’s Annual Session.

The Nominating Committee submits the following members and their qualifications for the 2017-2018 Nebraska Dental Assistants Association Board:

President: Amanda Buman, CDA, BS
President-Elect: Angel Dean, CDA, BS
Vice-President: Emily Nordstrom, CDA, DAANC
Secretary: Shannon Roen, CDA, BS, MS
Treasurer: Delores Heyen, CDA
Board Members: Jill Day, RDA, CDA, CPFDA, CRFDA, BGS, Marie Desmarais, CDA, BS, Shannon Tschirren, CDA, Brittany Walters, CDA, BS, Renae Zarybnicky, CDA
Advisory Board Members: Deb Garner, Crystal Stuhr, CDA, BS,

The qualifications of each nominee follow:

Amanda Buman, CDA, BS
I, Amanda Buman, accept the nomination for the office of President. Qualifications: Member of NDAA/ADAA 12 years, and a dental assistant for 12 years. I have been a Certified Dental Assistant for 12 years. Have attended 10 NDAA Annual Sessions, serving as a delegate 8 times. Held all local office board positions with the exception of Treasurer. Currently serving as NDAA President and has served as the Student Involvement Chairman, and Ways and Means

Angel Dean, CDA, BS
I, Angel Dean, accept the nomination for Secretary. Qualifications: Member of the NDAA/ADAA for 4 years, and a dental assistant for 9 years. I have been a Certified Dental Assistant since 2008. I have attended one ADAA Annual Session, and have attended 7 NDAA Annual Sessions, serving as a delegate 7 times. Have held LDAS Secretary position, and have served as Secretary and Student Involvement Committee Chairman for the NDAA.

Emily Nordstrom, CDA, DAANC
I, Emily Nordstrom, accept the nomination for the office of Board Member. Qualifications: Member of the NDAA/ADAA for 11 years, and a dental assistant for 11 years. I have been a Certified Dental Assistant since 2007. Have attended 11 NDAA Annual Sessions, serving as a delegate 6 times. have served as a Board Member and President for ODAS, and as a Board Member and for the NDAA. Have served as Student Involvement Committee Chair and on numerous committees with the ODAS.

Shannon Roen, CDA, BS, MS
I, Shannon Roen, accept the nomination for the office of Board Member. Qualifications: Member of the NDAA/ADAA for 4 years, and a dental assistant for 27 years. I have been a Certified Dental Assistant since 1991. Have attended two NDAA Annual Sessions,. Have served as a Board Member for both the ODAS and the NDAA.

Delores Heyen, CDA
I, Delores Heyen, accept the nomination for the office of Treasurer. Qualifications: Member of NDAA/ADAA and a dental assistant for 43 years, and a dental assistant for 43 years. I have been a Certified Dental Assistant since 1974. Have attended 43 NDAA Annual Sessions, serving as a delegate numerous times. Have attended 4 ADAA Annual Sessions, serving as a delegate 4 times. Have served in every office in the MSDAS and every office except Vice President in the NDAA. Have served on numerous committees in both MSDAS and NDAA.

Jill Day, RDA, CDA, CPFDA, CRFDA, BGS
I, Jill Day, accept the nomination for the office of Board Member. Qualifications: Member of NDAA/ADAA for 8 years I have been a dental assistant for 24 years and a Certified Dental Assistant since 1995. Have attended 2 ADAA Annual Session serving as a delegate. Have attended 8 NDAA Annual Sessions, serving as a delegate. Held office of Secretary, Board Member, Advisory Board Member, and President for ODAS. Have served as Secretary, Board Member and Website Chairman for the NDAA. Have served on numerous committees in both
Shannon Tschirren, CDA

I, Shannon Tschirren, accept the nomination for Board Member. Qualifications: Member of the NDAA/ADAA for 11 years and a dental assistant for 11 years. I have been a Certified Dental Assistant since 2008. I have attended 10 NDAA Annual Sessions serving as a delegate 5 times. Have held ODAS President, Vice President and Board Member positions, and have served as Student Involvement and Membership Committee for the ODAS.

Marie Desmarais, CDA, BS

I, Marie Desmarais, accept the nomination for the office of Advisory Board Member. Qualifications: Member of the NDAA and ADAA for 47 years. I have been a dental assistant for 47 years. I have been a Certified Dental Assistant for 48 years. Have attended 44 NDAA Annual Sessions, serving as a delegate 38 times. Have attended 4 ADAA Annual Sessions, serving as a delegate 2 times. Have held every office within the NDAA except Secretary and all offices within the Mid-State Dental Assistants Society. Have served on numerous committees in both organizations.

Brittany Walters, CDA, BS

I, Brittany Walters, accept the nomination for Board Member. Qualifications: Member of the NDAA/ADAA for 1 year and a dental assistant for 12 years. I have been a Certified Dental Assistant since 2005. I have attended one ADAA Annual Session, and have attended 1 NDAA Annual Session, serving as a delegate. Have held LDAS Membership Committee Chairman position and have served as Student Involvement Committee Chairman for the NDAA.

Renae Zarybnicky, CDA

I, Renae Zarybnicky, accept the nomination for Board Member. Qualifications: Member of the NDAA/ADAA for 1 year, and a dental assistant for 6 years. I have been a Certified Dental Assistant since 2011. I have attended 1 NDAA Annual Sessions serving as a delegate. Have held LDAS Treasurer position, and have served as Ways and Means Committee Chairman for the NDAA.

Deb Garner

I, Deb Garner, accept the nomination for the office of Advisory Board Member. Qualifications: Member of NDAA/ODAS for 43 years, and a dental assistant for 43 years. Have attended 3 ADAA Annual Sessions, serving as a delegate 3 times. Has attended 42 NDAA Annual Sessions and served as a delegate 42 times. I have held every office of the NDAA, except Treasurer, and has held all offices of the ODAS. Has served on committees for both NDAA and ODAS.

Crystal Stuhr, CDA, BS

I, Crystal Stuhr, accept the nomination for the office of President Elect. Qualifications: Member of the NDAA/ADAA for 16 years. I have been a dental assistant for 24 years. I have been a Certified Dental Assistant since 2002. Have attended 16 NDAA Annual Sessions, serving as a delegate 13 times. Have held many offices within NDAA and LDAS. Have served on numerous committees in both organizations.
2017 Annual Session
Schedule of Events

Thursday, April 27

8:00 to 8:30am  Registration
8:30 to 10:15am  Effects of Vaor Cigarettes and Other irritants within the Oral Cavity (2 CEU’s)
                 Dr. Hardeep K. Chehal
10:15 to 11:45am House of Delegates and Installation of Officers
11:45 to 1:00pm  Luncheon and Awards
                 Where are you at with your credentials and where do you want to go? (1 CEU)
                 Legislative Co-chairs: Cindy Cronick, CDA, BS and Crystal Stuhr, CDA, BS
1:00 to 3:00pm  Infection Control for the Dental Office (2 CEU’s)
                 DENTSPLY/SIRONA Preventive Representative
3:00 to 4:30pm  Communication with the Digital Age (1.5 CEU’s)
                 Mr. Joe Barrett/Dental Designs
4:45pm  Post Board
Past President’s  TBA

Friday, April 28

8:00 to 5:00pm  Exhibitor booths (1CE)
8:30 to 11:30am Game Changers for Innovation and Success (3 CEU’s)
                 Dr. Mark Hyman
11:30 to 1:30pm Lunch (on your own) and Exhibitor booths
1:30 to 4:30pm  Game Changers for Innovation and Success (3 CEU’s)
                 Dr. Mark Hyman
Rules on attendees of the NDAA Annual Conference

1. No individual shall take part in the proceedings of the Annual Conference until the individual has registered and secured an official conference badge. Badges must be visible at all business and educational functions.

Rules on Delegates

1. A credentialed alternate may take the place of a credentialed delegate during any business meeting, provided the change is recorded by the Credentials Chairman. Such changes must be verified by the Local President or other authorized officer.

2. Any delegate wishing the floor shall approach the designated microphone, wait to be recognized, address the Chair, and state their name and the name of their Local. (When appropriate, the delegate should state whether they are speaking in favor of or in opposition to a question.)

Registration

1. Individuals attending business and educational sessions must register prior to admittance.

2. In addition, the Board of Directors and all delegates and alternates must receive the official ribbons and voting cards for balloting to attend the House of Delegates.

3. All pre-registered officers, etc., will receive this information by mail.

Rules on Credentials Committee

1. The Credentials Committee shall report at the beginning of each meeting of the House of Delegates the number of credentialed delegates, alternates, and voting members of the Board of Directors who are registered and shall make a supplementary report at each House of Delegates business session.

Rules on Nominations and Elections

1. Individuals who are nominated less than thirty (30) days before the election, may be nominated from the floor of the House of Delegates by a voting member. Candidates nominated from the floor must make written qualifications available to all delegates voting for this position. The voting member must inform the House of Delegates of the candidates’ qualifications and shall submit these qualifications to the Secretary. All candidates shall present an oral statement to the Delegates and may distribute only informational materials to the House of Delegates. Campaign material is not allowed for distribution to the House of Delegates.

2. No candidates for officer shall serve as a teller or a member of the elections Committee.

Rules on House of Delegates Meeting

1. The House of Delegates of the Nebraska Dental Assistants Association consist of:
   a. credentialed delegates elected by the Local Society of the membership of geographical areas with no Local or (in their place) credentialed alternates.
   b. the credentialed voting member of the Board of Directors.

2. One student delegate (without voting privilege) from each school may be seated with their respective local delegation.

3. All motions and amendments made from the floor shall be presented in writing on the official form to the presiding officer.

4. Debate on any question shall be limited to two (2) minutes for each speaker. The timekeeper shall indicate to each speaker a thirty (30) second warning before expiration of time allowed. No speaker shall speak more than once on the same question until all have spoken.

5. The right to speak may be granted to any individual who is not a member of the House of Delegates by the Chair or by a majority vote of the House of Delegates.
6. Materials pertaining to elections shall be limited to credentials and position statements.

7. One official electronic recording of the proceedings of the House of Delegates shall be made by the NDAA for the purpose facilitating preparation of the minutes of the House of Delegates. No other recording (i.e. audio or video) of the business proceedings of the Annual Conference shall be permitted unless permission is granted by the House of Delegates.

8. Minutes of the House of Delegates are the official and exclusive record of the proceedings. Minutes shall be made available to NDAA members upon written request to NDAA President.

9. A committee to review the House of Delegates minutes shall be appointed by the President during the First House of Delegates. The committee shall function in accordance with the NDAA Manual of Procedures.

10. The Board of Directors shall have the authority to approve the minutes of the House of Delegates after receipt of the final report of the committee to Review the Minutes of the House of Delegates.

11. All electronic devices (i.e. cell phones, pagers, etc.) shall be silenced during the NDAA House of Delegates proceedings.


13. These Conference Rules shall remain in effect for all meetings of the House of Delegates, including meetings at the next Annual Conference or special Meetings of the House of Delegates, or until such a time the House of Delegates adopts new conference rules.

14. One student delegate (without voting privilege) from each school may be seated with their respective local delegation.

15. All motions and amendments made from the floor shall be presented in writing on the official form to the presiding officer.

16. Debate on any question shall be limited to two (2) minutes for each speaker. The timekeeper shall indicate to each speaker a thirty (30) second warning before expiration of time allowed. No speaker shall speak more than once on the same question until all have spoken.

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26. The Board of Directors shall have the authority to approve the minutes of the House of Delegates after receipt of the final report of the committee to Review the Minutes of the House of Delegates.

27. All electronic devices (i.e. cell phones, pagers, etc.) shall be silenced during the NDAA House of Delegates proceedings.


29. These Conference Rules shall remain in effect for all meetings of the House of Delegates, including meetings at the next Annual Conference or special Meetings of the House of Delegates, or until such a time the House of Delegates adopts new conference rules.

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